

## Basic principles for Buddle delivery

We encourage all tutors to be aware of our policies and procedures that can be found on the Sport Structures website:

<https://www.sportstructures.com/about-us/our-policies/>

Please take time to read our Cultural Code which outlines the standards of behaviour and conduct we expect from associates. If you have any questions, please contact us ([Buddle@sportstructures.com](mailto:Buddle@sportstructures.com))

We have included the Club Matters Role Description as a reference tool to remind tutors of their responsibilities.

To confirm, tutors:

- Are required to deliver twice annually to remain 'active' (January-December).
- Are requested to attend virtual tutor events for the purposes of standardisation as required.
- Should have a clean DBS check and a valid safeguarding certificate within the last 3 years (please note, we can support with acquiring a DBS check and also providing safeguarding training at a discounted rate).
- Should deliver Buddle training as per the '[tutor approach to delivering learning principles](#)'.
- Should provide the Buddle team with as much notice as possible if you can no longer deliver a course.
- Should confirm attendance and return any course registers within 3 working days of a course taking place.
- Are requested to communicate their availability to deliver within 3 working days.